



# 11x17 Half Tri Fold Template

folds to 3.6875x8.5

(inside folded panel is 1/16" shorter: 3.625x8.5)

Place this template in a separate layer  
in your layout program and delete or turn off  
before sending/exporting your file.

To use this template for the inside  
of your print project, flip it horizontally.

Back Panel

Front Panel

## Copy margins

We recommend keeping copy 1/8"  
in from fold lines in most cases.

## Margin

For best results keep text and images that must be seen  
and read at least 1/8" from edge of page.

## Bleed

For borderless edges, extend images, photos and/or  
solid background colors 1/8" beyond the edge of the  
page. This area (yellow) will be trimmed during the  
finishing process. It should not contain any information  
you intend to be seen or read.

## Trim

Edge of page.