

Inside Panel

(this panel is 1/16" smaller than front and back panels) 8.4375" wide

11x25.5 Tri Fold Template

Folds to 8.5x11

Actual Size is 25.4375x11

Place this template in a separate layer in your layout program and delete or turn off before sending/exporting your file.

To use this template for the inside of your print project, flip it horizontally.

Outside Back Panel

8.5" wide

Outside Front Panel

8.5" wide

For borderless edges, extend

images, photos and/or solid background colors 1/8" beyond the edge of the page. This area (yellow) will be trimmed during the finishing process. It should not contain any information you intend to be seen

For best results keep text and images that must be seen and read at least 1/8" from edge of page.

Copy margins

We recommend keeping copy 1/8" in from fold lines in most cases.