

For borderless edges, extend images, photos and/or solid background colors 1/8" beyond the edge of the page. This area (yellow) will be trimmed during the finishing process. It should not contain any information you intend to be seen or read.

## 11x25.5 Half Fold Template

Folds to 12.75x11

Place this template in a separate layer in your layout program and delete or turn off before sending/exporting your file.

To use this template for the inside of your print project, flip it horizontally.

**Front Panel** 

For best results keep text and images that must be seen and read at least 1/8" from edge of page.

**Back Panel** 

We recommend keeping copy 1/8" in from fold lines in most cases.