

Inside Panel

3.4375" wide

Bleed

For borderless edges, extend images, photos and/or solid background colors 1/8" beyond the edge of the page. This area (yellow) will be trimmed during the finishing process. It should not contain any information you intend to be seen or read.

TrimEdge of page.

Inside Panel

3.5" wide

We recommend keeping copy 1/8" in from fold

Copy margins

lines in most cases.

8.5x14 Double Parallel Fold Template

folds to 3.5x8.5

Actual Size is 13.9375x8.5

Place this template in a separate layer in your layout program and delete or turn off before sending/exporting your file.

To use this template for the inside of your print project, flip it horizontally.

Back Panel

3.5" wide

Margin

For best results keep text and images that must be seen and read at least 1/8" from edge of page.

Front Panel

3.5" wide